

AGENDA

Meeting: Licensing Committee

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Monday 5 December 2022

Time: 10.30 am

Please direct any enquiries on this Agenda to Lisa Pullin, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email lisa.pullin@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Peter Hutton (Chairman)	Cllr Andrew Davis
Cllr Allison Bucknell (Vice-Chairman)	Cllr Ruth Hopkinson
Cllr Steve Bucknell	Cllr George Jeans
Cllr Trevor Carbin	Cllr Pip Ridout
Cllr Daniel Cave	Cllr Tim Trimble
Cllr Kevin Daley	Cllr Robert Yuill

Substitutes:

Cllr David Bowler	Cllr Dr Brian Mathew
Cllr Ernie Clark	Cllr Charles McGrath
Cllr Jon Hubbard	Cllr Dr Nick Murry
Cllr Bob Jones MBE	Cllr Stewart Palmen
Cllr Jerry Kunkler	Cllr Nic Puntis

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies and Substitutions**

To receive any apologies and details of any substitutions.

2 **Minutes** (*Pages 7 - 20*)

To confirm and sign the minutes of the meeting held on 17 October 2022 (copy attached).

3 **Chairman's Announcements** (*Pages 21 - 22*)

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Monday 28 November 2022** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 30 November 2022**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Licensing Appeals Update** (*Pages 23 - 24*)

To receive an update on any appeals lodged against Licensing Sub Committee decisions.

7 **Minutes of the Licensing Sub Committees** (Pages 25 - 54)

To receive and sign the minutes of the following Licensing Sub Committee:

Southern Area Licensing Sub Committee

07.11.22 Application for a Review of a Premises Licence – The Cuckoo Inn, Hamptworth, Salisbury

Western Area Licensing Sub Committee

16.11.22 Application for a Variation of a Premises Licence – The Bath Arms, Crockerton, Warminster

8 **Briefing Note - The King's Coronation - Community Celebrations** (Pages 55 - 56)

Kevin Oliver (Land Use/Events Authorising Officer) has prepared a briefing note to ensure that Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the King's Coronation are signposted to the Council's web page where they will find the appropriate tools, support and guidance to hold a community party. Agreement will be sought to publish the briefing note on the Council's website and to share with all Town and Parish Councils.

9 **Update from the Taxi Licensing Team** (Pages 57 - 64)

Tom Ince (Principal Compliance Officer) has prepared the attached Taxi Licensing update as at November 2022 and will give an overview to the Committee.

10 **Update on Fulfilment of Passenger Transport Contracts** (Pages 65 - 66)

Adrian Weissenbruch (SEND and Passenger Assistant Transport Manager) will speak to an update on the current fulfilment of Passenger Transport Unit Contracts which is *to follow*.

11 **Film Classification: Amendment to Procedure and New Fees and Charges** (Pages 67 - 86)

The report of Linda Holland (Licensing Manager) seeks to ask the Licensing Committee to consider a charging regime in relation to the classification of films by Wiltshire Council and to review the procedure and implement an associated fee structure.

12 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

6 March 2023

19 June 2023
11 September 2023
4 December 2023.

13 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.